

CLSB BUDGET 2015			
Expenditure	Amount	Permitted Purpose	Notes
OFFICE			
Office rent	2,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Main office in Manchester including reception service and post handling
Room hire	1,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	For board meetings, disciplinary hearings, misc meetings
Postage	2,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	General mail, PC application forms, PC's, diversity surveys
Phone	700.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Mobile and 3G dongle
Printing	2,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Forms, letterhead, business cards, comp slips, envelopes etc.
Admin (general)	1,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Envelopes, printer cartridges, paper etc
Equipment	1,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Contingency for laptop replacement, printer replacement etc.
SALARIES			
Net of Tax & NI	43,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Based on 2013
Tax & NI	20,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Based on 2013
Payroll services	1,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Monthly service inc. P60's and P45's
Pension	3,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	For CEO, private health cover cost having been converted to pension
EXPENSES			
Executive & board	9,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Travel, subsistence, accommodation as appropriate e.g. National Conference
Conduct committee	750.00	(a) (i)	Travel & subsistence based on 2 hearings a year
DISCIPLINARY			
Investigations	600.00	(a) (i)	Based on 2 investigations a year
Hearings	1,200.00	(a) (i)	Based on 2 hearings a year
Training	500.00	(a) (i)	ACAS Fees
PROFESSIONAL FEES			
Accountant	1,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Includes Co Sec support & use of their offices as registered office address
Solicitors	7,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Increased due to entity regulation work and hiring of a locum
Barristers	7,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	General advices
Education audit	5,000.00	(a) (i)	Annual fee to independent auditor

STATUTORY FEES			
Companies house	15.00	(a) (i) (ii) (c) (d) (e) (f) (g)	AR annual filing fee
Information commissioner	35.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Data protection registration annual fee
LSB levy	15,000.00	(b)	Based on 2013/14
LeO levy	5,000.00	(b)	A fourfold increase on previous years levy for no justified reason
INSURANCE			
Portfolio	2,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	PI, D&O, entity, EL & computer based on paid for 2013/14 inc broker fees
IT			
Website support	1,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Updating website, website hosting fees, server fees, domain names etc.
General IT issues	500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	
Anti virus	300.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Covers board members also
MISC			
LawCare cover	900.00	(a) (i)	
Banking costs	600.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Based on 65p per transaction
Advertising	1,500.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Non Executives board memembrs and panel members as required
Contingency	5,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Unforseen events
Entity regulation	5,000.00	(a) (i) (ii) (c) (d) (e) (f) (g)	Guestimate on printing, posting, admin costs etc.
EXPECTED EXPENDITURE	149,100.00		
INCOME			
CL regulation income	144,250.00		577 x £250.00
Entity regulation income	5,000.00		Guestimate
	149,250.00		