

CLSB Budget 2014			
Expenditure	Amount	Permitted purpose	Notes
OFFICE		6(a)(i)(c)(d)(f)(g)	
Office rent	2,500.00		Main office in Manchester
Room hire	1,500.00		For board meetings, disciplinary hearings, misc meetings
Postage	2,500.00		
Phone	700.00		Mobile and 3G dongle
Printing	1,000.00		All forms, diversity survey, letterhead, business cards, comp slips, envelopes etc.
Admin (general)	2,000.00		Envelopes, printer cartridges, paper etc
Equipment	500.00		
SALARIES		6(a)(i)(c)(d)(f)(g)	
Net of Tax & NI	41,000.00		Based on 2012
Tax & NI	20,000.00		Based on 2012
Payroll services	1,000.00		
Pension	3,276.00		For CEO, private health cover cost having been converted to pension
EXPENSES		6(a)(i)(c)(d)(f)(g)	
Executive & board	11,000.00		Travel, subsistence, accommodation as appropriate e.g. National Conference
Conduct Committee	1,500.00		Travel & subsistence based on 3 hearings a year as per 2012
DISCIPLINARY		6(a)(i)(c)(d)(f)(g)	
Investigations	2,000.00		Based on 4 investigations a year
Hearings	1,800.00		Based on 3 hearings a year (as per 2012) 3 panel members per hearing at £200.00 each
Training	500.00		ACAS Fees
PROFESSIONAL FEES		6(a)(i)(c)(d)(f)(g)	
Accountant	1,500.00		Includes Co Sec support & use of their offices as registered office address
Solicitors	8,000.00		Increased due to entity regulation work and hiring of a locum
Barristers	3,000.00		General advices
Education audit	5,000.00		Annual fee to independent auditor

STATUTORY FEES		6(a)(i)(c)(d)(f)(g)	
Companies House	15.00		AR annual filing fee
Information Commissioner	35.00		Data protection registration annual fee
LSB levy	17,200.00		Based on 2012/13
LeO levy	1,200.00		Based on 2012/13
INSURANCE		6(a)(i)(c)(d)(f)(g)	
Portfolio	2,500.00		Professional Indemnity, D&O, entity, EL & computer based on paid for 2012/13 inc broker fees
IT		6(a)(i)(c)(d)(f)(g)	
Website support	1,200.00		Updating website, website hosting fees and server fees
General IT issues	500.00		
Anti virus	300.00		Covers board also
MISC		6(a)(i)(c)(d)(f)(g)	
Banking costs	600.00		Based on 65p per transaction
Advertising	1,500.00		Non Executives and panel members
Contingency	5,000.00		Towards possible entity regulation and unforeseen expenditure/events
Expected expenditure	140,326.00		
Expected income based on CL numbers for 2013	142,250.00		569 x £250.00 = 142,250.00