

Costs Lawyer Fee Note (2012)



Centurion House
129 Deansgate
Manchester
M3 3WR

0161 214 7904
enquiries@clsb.info

1st December 2011

Dear

This Fee Note is a request for payment for your Costs Lawyer Practising Certificate (2012) to cover the period 1 January 2012 to 31 December 2012, inclusive. We are pleased to be able to confirm that the Practising Certificate Fee for 2012 (£450) will remain the same as paid for 2011 (£450). Explanatory notes have been printed on the reverse of this Fee Note.

I would be grateful if you would, by **31 January 2012 latest**, send to CLSB:

- Completed Application for Costs Lawyer Practising Certificate (2012), form enclosed.
- Completed and signed 2011 CPD Record Card, please keep a copy before posting.
- A cheque in the sum of £450.00 payable to Costs Lawyer Standards Board.

Also enclosed for your completion during 2012 is your CPD Record (2012), please keep this in a safe place.

We look forward to working with you during 2012.

Yours sincerely,

Lynn Plumbley
Chief Executive

Practising Certificate: Fee Note

Costs Lawyer:

Registration Number:

| | |
|-----------------------------------------------------------------|----------------|
| CLSB: Practising Certificate & Regulation | £200.00 |
| CLSB: Provision for Legal Services Board / Legal Ombudsman Levy | £50.00 |
| ACL: Rerepresentation | £200.00 |
| Total Payable | £450.00 |

Cheques payable to: Costs Lawyer Standards Board Ltd

Application & payment to: Costs Lawyer Standards Board, Centurion House,
129 Deansgate, Manchester, M3 3WR