

1 Alie Street London E1 8DE t: 020 7264 0350 f: 020 7264 0351 DX: 522 London City

> e: info@guisesolicitors.co.uk www.guisesolicitors.co.uk

C Handford, Esq.
Regulatory Project Manager
Legal Services Board
Victoria House
Southampton Row
London WC1B 4AD
BY COURIER & E-MAIL

6 October 2010 Your ref: Our ref: TNG/ASS0010004

Dear Mr Handford

Re: Association of Law Costs Draftsmen Limited – application under section 51

I enclose the Association's application under section 51 in respect of the 2011 practising certificate fee. This comprises the following groups of documents:

1 Formal application under section 51;

2 Copy of the draft consultation paper with supporting documents as listed on page 4; and,

3 The fee demand, terms and conditions and explanatory notes to be sent to members following approval of the 2011 fee by LSB.

This material is also being sent to you electronically.

I look forward to hearing from you in due course.

Yours sincerely

TONY N GUISE

Enc.