

<b>To:</b>	Legal Services Board		
<b>Date of Meeting:</b>	24 April 2018	<b>Item:</b>	Paper (18) 24

<b>Title:</b>	Finance Report to 31 March 2018		
<b>Author / Introduced by:</b>	Rusere Shoniwa, Interim Director of Finance <a href="mailto:rusere.shoniwa@legalservicesboard.org.uk">rusere.shoniwa@legalservicesboard.org.uk</a> / 020 7271 0084		
<b>Status:</b>	Official		

<b>Summary:</b>
This paper summarises the financial performance for the year ended March 2018.

<b>Recommendation(s):</b>
The Board is invited to <b>review</b> the Finance Report.

<b>Risks and mitigations</b>	
<b>Financial:</b>	There are no financial risks – this is a factual report
<b>Legal:</b>	There are no legal risks - this is a factual report
<b>Reputational:</b>	The LSB needs to be seen as effective in managing funds at its disposal. The Board needs to satisfy itself that this is the case. The Executive also consider how it is has used its funds on a monthly basis and will take any necessary action as a result of this review.
<b>Resource:</b>	There are no resource risks - this is a factual report

Consultation	Yes	No	Who / why?
<b>Board Members:</b>		✓	N/A- routine update and commentary
<b>Consumer Panel:</b>		✓	
<b>Others:</b>	N/A		

<b>Freedom of Information Act 2000 (Fol)</b>		
Para ref	Fol exemption and summary	Expires
N/A	None	

## LEGAL SERVICES BOARD

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### Finance report to 31 March 2018

#### Purpose

1. This paper provides a brief commentary on finances for the full year to 31 March 2018. A summary analysis of expenditure is attached (**Appendix 1**).

#### Recommendation

2. The Board is invited to **review** the Finance report.

#### Points to note

3. This report covers the full 2017/18 financial year.
4. *Overall position* – Spending to the end of March is **£3.47m** against a budget of **£3.85m** resulting in an underspend of **£378k** (£473k for the same period in 2016/17).
5. *Cash position* – The March bank balance has increased to £6.9m, up from £3.83m at the end of February, owing to receipt of the annual levies from approved regulators.
6. Significant expenditure variances are commented on below.
7. **Colleague costs**- £238k underspent
  - a. A higher than normal staff turnover combined with a time lag to replace colleagues is the main factor in this underspend.
  - b. This in turn has had a marginal impact on the timing of the delivery of Plan objectives.
8. **Accommodation costs** - £90k underspent
  - a. Business rates rebates received during the year totalling £66k is the main factor in this underspend. We are in the process of liaising with the Office of Rail and Road to understand underlying causes and the potential impact on forecasting of this item going forward.