

To:	Legal Services Board	
Date of Meeting:	30 April 2014	Item: Paper (14) 24

Title:	Membership of the Audit and Risk Committee	
Workstream(s):		
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Status:	Unclassified	

Summary:
<p>On 31 March 2014, the terms of office of two lay Board members – Steve Green and Barbara Saunders – both of whom served on the Audit and Risk Committee (ARC), came to an end. The purpose of this paper is to recommend to the Board, interim measures to ensure a quorum for this Committee in advance of the next meeting on 13 May 2014. This will involve asking Terry Babbs to take on the role of chairing the Committee and co-opting Sir Michael Pitt onto the Committee for that meeting only.</p>

Recommendation(s):
<p>The Board is invited:</p> <ol style="list-style-type: none"> (1) to approve Terry Babbs as Chair of the Audit and Risk Committee, and (2) to approve the co-opting of Sir Michael Pitt onto the Committee for the 13 May 2014 meeting only. (3) To note that recommendations to wider Committee membership will be made to the 11 July meeting.

Risks and mitigations
Financial: None
Legal: None
Reputational: None
Resource: None

Consultation	Yes	No	Who / why?
Board Members:	X		Bill Moyes in his capacity as Chair of the Remuneration and Nominations Committee
Consumer Panel:		X	Not relevant
Others:			

Freedom of Information Act 2000 (Fol)
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Para ref	Fol exemption and summary	Expires

LEGAL SERVICES BOARD

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Membership of the Audit and Risk Committee and the Remuneration and Nomination Committee

Background

1. On 31 March 2014, the terms of office of Steve Green and Barbara Saunders as Board members, came to an end. Up to that point, the membership of the ARC consisted of:
 - Steve Green (Chair)
 - Barbara Saunders
 - Anneliese Day QC
 - Terry Babbs
2. Schedule 1 to the Legal Services Act stipulates that a majority of Board Committee members must be lay, and although not specified, it is best practice for the Chair to also be a lay member. The Committee's terms of reference state that appointments are to be made by the Board.
3. In total, three Board members came to the end of their tenures in March 2014, but only two new appointments (one lay and one non-lay) have been made. For this reason, and because of the short timescale between now and the next ARC meeting, it is proposed that interim appointments be made to the Committee for the meeting in May, and that proposals for a more permanent arrangement for both ARC and RNC be put to the Board at their meeting in July.

Proposal

4. Terry Babbs has been a member of the Committee since May 2013, and is the only existing lay member. It is proposed that he be made Chair of the ARC going forward. He has already indicated his willingness to act in this capacity.
5. In view of the commitments of other Board members, it is proposed that Sir Michael Pitt be co-opted onto the Committee for the May 2014 meeting, joining Terry and Anneliese Day QC thus ensuring a quorum and a lay majority.

Recommendation

6. The Board is invited to approve the appointment of Terry Babbs as Chair of the ARC and the co-opting of Sir Michael Pitt onto the Committee for the 13 May meeting only.

23.04.14