

To:	Legal Services Board
Date of Meeting:	9 July 2014
Item:	Paper (14) 42

Title:	Finance Report to 30 June 2014
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Status:	Official

Summary:
This paper summarises the financial position as at the end of June 2014.

Recommendation(s):
The Board is invited to note and to comment on the Finance Report.

Risks and mitigations
Financial: N/A
Legal: N/A /
Reputational: N/A /
Resource: N/A /

Consultation	Yes	No	Who / why?
Board Members:		✓	N/A- routine update and commentary
Consumer Panel:		✓	
Others:	N/A		

Freedom of Information Act 2000 (Fol)		
Para ref	Fol exemption and summary	Expires
N/A	None	

LEGAL SERVICES BOARD

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Finance report for June 2014

Recommendation

The Board is invited to note and to comment on the Finance report.

Introduction

1. This paper provides a brief commentary about the period ending 30 June 2014. A financial report is attached (**Appendix 1**).
2. This report covers the first month of the year and spending is largely in line with expectations and forecasted variances.
3. *Overall position* – spending to the end of June is £761,276 against a budget of £830,008 resulting in an underspend of £68,731 (£17,867 in 2013).
4. *Cash position* - following supplier, legal, HMRC and salary payments in June, the funds held in the bank have decreased from £6.13m to £5.90m.

Points to note

5. An analysis of the main spending headings reveals:
 - a) **Board Costs** – The Board has one vacant Member position. Increased travel costs are as a consequence that Board Members are drawn from areas which are not exclusively London-centric.
 - b) **Accommodation Costs** – We are taking advantage of the offer to use rooms provided by the Medical Research Council on a ‘free of charge basis’ when these are available. This will reduce costs in this area.
 - c) **Outsourced Services and IT Costs** – We continue to make savings on these costs partly as a result of our new IT support contract and partly by bringing ‘in-house’ some services previously outsourced.
 - d) **Legal and Associated Costs** - The legal costs include the actual charges to the end of June. Although a proportion of our costs have been awarded following the outcome of the judicial review, the claimants have appealed and, following the oral hearing held on 9 May, the courts have granted the claimants leave to appeal. This means that any potential refund of costs will not be known for some months.

EJ 1.7.14