

To:	Board
Date of Meeting:	28 March 2012
Item:	Paper (12) 24

Title:	LSB Corporate Risk Register: Six Monthly Review
Author:	Nicholas Baré, Business Planning Associate nicholas.bare@legalservicesboard.org.uk / 0207 271 0053
Presented by:	Julie Myers, Corporate Director julie.myers@legalservicesboard.org.uk / 0207 271 0059
Status:	Restricted

Summary:
The attached risk register has been fully refreshed following a request from the Audit and Risk Committee at their meeting on 10 October 2011. This refreshed register reflects the priorities of delivering the new three-year strategy and accompanying 2012-13 business plan. It also takes into account comments made by Audit and Risk Committee members at their 29 February 2012 meeting.

Risks and mitigations	
Financial:	N/A.
FoIA:	Annex A and B - s36(2)
Legal:	N/A.
Reputational:	N/A.
Resource:	N/A.

Consultation	Yes	No	Who / why?
Board Members:	✓		Audit and Risk Committee members
Consumer Panel:		✓	N/A.
Others:	N/A.		

Recommendation:
Board members are: <ul style="list-style-type: none"> invited to review and comment on the refreshed corporate risk register adopt the proposed corporate risk register as recommended by the Audit and Risk Committee.

LEGAL SERVICES BOARD

To:	Board		
Date of Meeting:	28 March 2012	Item:	Paper (12) 24

LSB Corporate Risk Register: Six Monthly Review

Background / context

1. At the September 2011 meeting of the Board, the Executive were asked to carry-out a substantive review of the LSB's corporate risk register in line with the development of the Business Plan for 2012/13.
2. This review would refresh the register to reflect the priorities of delivering the new three-year strategy.

Review process

3. During the consultation period on the draft three-year strategy and 2012/13 business plan, the Business Planning Associate conducted a number of activities with colleagues across the organisation to identify the key risks to delivering the proposed plan. This included a workshop with the Gateway Group and a number of subsequent reviews to scrutinise the risks identified.
4. In reference to the LSB's Risk Management Strategy, colleagues were asked to consider the strategic priorities set-out in the plan and to identify risks that could affect the LSB's ability to deliver these priorities and therefore perform its duties under the Legal Services Act 2007.
5. Colleagues identified causes of the risks against the following headings:
 - a. The LSB's strategic priorities for 2012-15
 - b. The organisation as a whole
 - c. Stakeholders
 - d. Strategy development and research
 - e. Performance and oversight
 - f. Statutory decision making
 - g. Corporate operations.
6. These causes were then discussed by the group and similar causes were consolidated. Participants were encouraged to discuss risk areas that had not initially been identified to ensure that a full risk picture was created.
7. Upon reaching an agreed draft position, new causes of risks that had been identified at the workshop were mapped against the cause of risks on the original risk register. Where risks had not been identified in the workshop that were on the original register, the group was then able to assess if those risk could be closed-down or whether they would need to be brought-over to the new register.

8. Once this draft of 'causes of risks' has been established, the LSB's standard risks and types of risk were assigned to each of the causes. At this point, the Executive Group was able to analyse and refine the developing register, allocating risk likelihood and potential impact, mitigating actions recorded and allocation of responsibility attached.
9. **Annex A** represents the outcome of this exercise and is presented to the Committee as the basis for the new Corporate Risk Register. **Annex B** shows a summary of how risks from original register map against those in the new register.
10. Both of these documents were reviewed by the Audit and Risk Committee members at their 29 February 2012 meeting. Satisfied that the new risk register comprehensively considered the LSB's risks in relations to delivering both its three-year strategy and proposed business plan for the coming year, the Committee endorsed that the register should be submitted to the Board for approval once some suggested changes were made.

Next steps

11. Upon the register being adopted by the Board, the Executive will undertake an exercise to identify and log the live 'crystallised risks' (or issues) that the organisation is dealing with, in line with the recommendations of the October 2011 ARC meeting.

Recommendations

12. Board members are:
 - a. invited to review and comment on the refreshed corporate risk register
 - b. adopt the proposed corporate risk register as recommended by the Audit and Risk Committee.

12.03.2012