



LEGAL SERVICES
BOARD

Legal Services Board
One Kemble Street
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www.legalservicesboard.org.uk

09 March 2017

Fol request (Ref: 20170307-01)

Thank you for your request for information about Business Travel and the Procurement and Usage of Vehicle Ownership, Lease or Rental.

I confirm that LSB holds the information that you have requested. The answers to your questions are set out in bold below.

1. What forms of vehicle transport are you currently using for business related travel? **Train, bus, tube small amount of private car use**
2. What is the annual spend on business related travel at Legal Services Board? **Less than £5k for LSB staff**
3. What proportion (%) of your annual spend on vehicle transport relates to cars and light commercial vehicles up to 3.5t? **Nil**
4. Who is the person within Legal Services Board responsible for procuring and/or managing business travel? (Please provide name, job title, telephone, email and address details) **We don't 'procure' business travel- we book trains through the web or reimburse through expenses**
5. Who are your current suppliers/providers for your existing business travel arrangements (lease, ownership, hire or rental)? **None**
6. When are your current vehicle transport arrangements due to expire? (Please provide details of each form of transport and each provider) **N/A**
7. What are your current annual employee CO2 emissions, relating to business travel (in tonnes)? **Not known**
8. What is the average contract term that you have with your current business travel providers? **N/A**

If you are dissatisfied with this response to your request for information, you have the right to ask for an internal review / to submit a complaint (see [LSB's Freedom of information – Complaints procedure](#)).

The reference for your request, which should be quoted in all correspondence, is: 20170307-01.